



FORT MCMURRAY
**FLEA
MARKET**
SHOP LOCAL & DISCOVER HIDDEN
GEMS IN YOUR COMMUNITY



YOU'RE INVITED TO JOIN THE **FORT MCMURRAY FLEA MARKET**

ABOUT

This summer, the Regional Recreation Corporation of Wood Buffalo is introducing the new Fort McMurray Flea Market, an opportunity for vendors of used goods, owners of home-based businesses, sellers of vintage wares and creators of arts and crafts to connect with members of the community in a traditional flea market event.

DATES

The Fort McMurray Flea Market will take place each month on a Saturday, starting in June and ending in September.

The dates are as follows:

- **Saturday, June 9 2018**
- **Saturday, July 21 2018**
- **Saturday, August 11 2018**
- **Saturday September 8 2018**

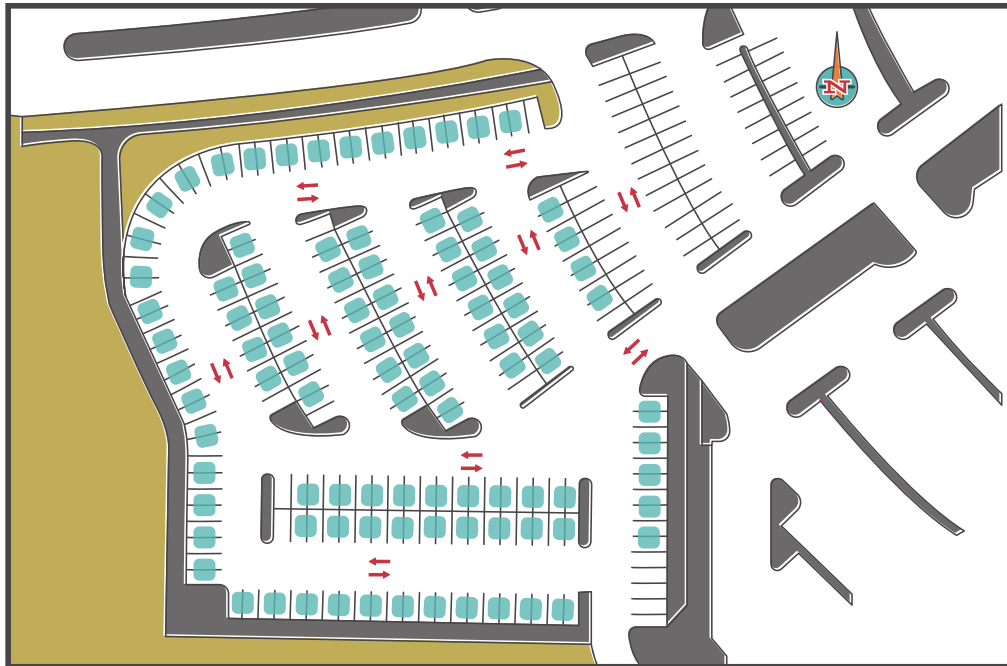
TIME

The Fort McMurray Flea Market will begin at **8:30 am** and run until **1:00 pm**. Vendors will be able to load-in between 6:30 and 8:00 am and must be ready for an 8:30 am open. Vendors are required to stay for the duration of the Flea Market.

LOCATION

The Fort McMurray Flea Market will take place outdoors, *rain or shine*, in the parking lot at MacDonald Island Park.

MAP OF BOOTHS



BOOTH RENTAL

Vendors who wish to participate in the Fort McMurray Flea Market will be provided with a 18x18 booth at the rate outlined below. Booth rental is charged per day, and includes one 8 foot table and two chairs.

VENDOR CATEGORY	RATE
New Merchandise Professionally produced product that the vendor has a license to sell or distribute.	\$80.00
Arts & Crafts Handmade items crafted by the vendor.	\$40.00
Antiques & General Merchandise Collectible or vintage items such as trading cards, figurines or domestic items with special value due to their age.	\$40.00
Re-Sale Merchandise Previously owned items that belong to the vendor that would traditionally be sold at a 'garage sale'.	\$40.00

ADDITIONAL RENTALS

Table	\$10.00/per table
Tent	\$50.00/per tent
Power	\$40.00/per booth

VENDOR SUPPLIED POWER BOOTHS MUST NOT EXCEED 3,000 WATTS

VENDOR GUIDELINES

Please read the below information carefully.

1. The following outlines the terms and conditions for the Fort McMurray Flea Market Vendor Agreement (the “Agreement”) between the Regional Recreation Corporation of Wood Buffalo (the “RRC”) and the Vendor (the “Vendor”).
2. Vendors will abide by the following rules for the Flea Market
 - a. The Vendor agrees to hold a minimum of one million dollars (\$1,000,000.00) commercial general liability insurance and name the Regional Recreation Corporation of Wood Buffalo, #1 C.A Knight Way, Fort McMurray, AB, T9H 5C5 and the Regional Municipality of Wood Buffalo, 9909 Franklin Avenue, Fort McMurray, AB, T9H 2K4 as ‘additional insured, as their interests may appear’. The insurance must be valid for all the dates that the Vendor has booked flea market and a copy of the certificate of insurance must be provided to the RRC in advance of the booking date. Failure to provide the certificate of insurance will void the Agreement.
 - b. Rental must be paid in full prior to set-up and the rental receipt is required for check-in. The Vendor should retain the rental receipt all times for inspection by the RRC during the event.
 - c. Move in hours are between 6:30 am and 8:00 am on the event day. Arrival after 8:00 am may void the ticket or delayed access to the rental stall.
 - d. Only one vehicle will be allowed to enter per allotted space and must be relocated immediately after set-up. Trailers are considered vehicles and are only allowed if an additional rental space is booked.
 - e. Allotted rental space customization should not exceed eight (8) feet in height.
 - f. Requests for electrical connections must be submitted at the time of registration and must be completed by RRC personnel, additional fees will apply.
 - g. Usage of electrical connection beyond agreed to capacities and purposes will result in disconnection of the electrical connection and payment for any damages sustained to RRC equipment.
 - h. All merchandise and displays must remain within the allotted rental space.
 - i. It is mandatory to remain open during the posted hours, vendors who do not remain open during the posted hours will not be allowed to participate during the next market session.
3. The Vendor assumes sole risk of loss, theft or damage to merchandise and other personal property belonging to vendor while such property or merchandise is in Vendor’s space or on the RRC premises. The Vendor acknowledges that the RRC does not assume any responsibility to insure the safety of or to protect Vendor’s merchandise from loss or damage by any cause including but not limited to fire, adverse weather conditions, theft, accident or negligence.

VENDOR GUIDELINES

Please read the below information carefully.

4. The RRC reserves the right to prohibit the sales of any or all items including but not limited to food and drink of any kind, animals, guns, ammunition, knives, swords, machetes, pornography and services requiring any type of physical contact.
5. The display and sales of counterfeit, black-market or illegal merchandise of any kind will result in immediate eviction from RRC premises without recourse or refund of any rental fees paid. The RRC at its sole discretion may choose to also inform any and all enforcement agencies of such transgressions.
6. The vendor will comply with all local, provincial and Canadian laws and regulations with respect to licensing and permitting including but not limited to business licenses from the Regional Municipality of Wood Buffalo.
7. The Flea Market goes on irrespective of inclement weather conditions and there are no refunds available for any reason whatsoever.
8. The Vendor agrees to indemnify and hold the RRC and the Regional Municipality of Wood Buffalo (the "RMWB"); and each and every director, officer, employee, affiliate, agent, delegate, representative, contractor, supplier, volunteer, sponsor, elected official and all individuals associated with the RRC and the RMWB with respect to their involvement with the RRC harmless from any liability damage, cost or expense (including reasonable attorneys' fees and court costs) arising from (a) Vendor's use of or activities in or around Vendor's space(s) or the RRC premises and/or (b) injury or morality of persons or damage to property resulting from any cause whatsoever including, but not limited to, any furniture or fixtures in Vendor's Space, or from merchandise, other property or other items sold or exchanged by the Vendor.

VENDOR APPLICATION FORM

Please fill out the information below and return it to salesevents@rrcwb.ca

VENDOR DETAILS				
Vendor's Company Name:				
Vendor's Name:				
Street Address:				
City/Province:		Postal Code:		
Phone Number:		Cell Number:		
Email:				
Driver's License:				
PRODUCT DETAILS				
Category: Please select the category your merchandise falls under				
New Merchandise	Arts & Crafts	Antiques	Re-Sale Merchandise	
Product(s) Sold: <i>(be specific)</i>				
Additional Rentals		Table	Tent	Power
FLEA MARKET DATES				
Dates: Please select the dates you wish to participate in				
June 9 2018	July 21 2018	August 11 2018	September 8 2018	
AUTHORIZATION				
<i>I certify that I have read all of the guidelines as it pertains to The Fort McMurray Flea Market. I understand that by signing below, I agree to all the Terms & Conditions listed.</i>				
Business License:		Insurance:		
Name:				
Signature:		Date:		
FOR ADMINISTRATION PURPOSES ONLY				
Application Approved:	Yes	No	Date:	
Signature:				
Payment Processed:	Yes	No	Date:	
Signature:				